

FILE NUMBER: 2024-324

DATE: Tuesday, August 13, 2024

SUBJECT: Directory of Classification Specifications for Fiscal Year 2024/2025

DESCRIPTION: Resolution Amending the San Diego Unified Port District (District) Directory of Classification Specifications for Fiscal Year 2024/2025

EXECUTIVE SUMMARY:

This agenda item requests the Board of Port Commissioners (Board) adopt a resolution amending the San Diego Unified Port District (District) Directory of Classification Specifications for Fiscal Year 2024/2025.

RECOMMENDATION:

Adopt a resolution amending the San Diego Unified Port District (District) Directory Of Classification Specifications For Fiscal Year 2024/2025.

FISCAL IMPACT:

There is no fiscal impact caused by approval of this action.

Funds required for the current Fiscal Year are included in the approved Fiscal Year 2025 Budget in the Personnel Expense appropriation.

COMPASS STRATEGIC GOALS:

This agenda item supports the following Strategic Goal(s).

- A Port that the public understands and trusts.
- A Port with an innovative and motivated workforce.
- A financially sustainable Port that drives job creation and regional economic vitality.

DISCUSSION:

The Directory of Classification Specifications (Directory) contains a list of all the job descriptions in the District.

The changes in this item update classification specifications only, which serve as job descriptions for the District. These updates do not change the existing personnel budget currently allocated in the FY2024/2025 budget.

The following new classifications are added to the Directory:

Class Title	Class Number	Unclassified / Classified	FLSA Exempt/ Non-Exempt	Range
Principal Biologist	B960-CE24	Classified	Exempt	19

The following are classification(s) title updates to the Directory:

Current Class Title	New Class Title	Class Number	Unclassified / Classified	FLSA Exempt/ Non-Exempt	Range
Civil Unit Manager	Civilian Manager	B958-CE24	Classified	Exempt	19

General Counsel’s Comments:

The Office of the General Counsel has reviewed this agenda as presented to it and approves the same as to form and legality.

Environmental Review:

The proposed Board action, including without limitation of adopting a resolution amending the SDUPD Directory of Classification Specs for the 2023-2024 Fiscal Year, does not constitute a project under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Section 15378 because there is not a potential to result in a direct or indirect physical change in the environment. Therefore, the proposed Board action is not subject to CEQA and no further action under CEQA is required.

The proposed Board action complies with Section 21 and 35 of the Port Act. The Port Act was enacted by the California Legislature and is consistent with the Public Trust Doctrine. Consequently, the proposed Board action is consistent with the Public Trust Doctrine.

The proposed Board action does not allow for development, as defined in Section 30106 of the California Coastal Act, or new development, pursuant to Section 1.a. of the District’s Coastal Development Permit Regulations. Therefore, issuance of a Coastal Development Permit or an exclusion finding is not required.

Diversity, Equity, and Inclusion Program:

This agenda sheet has no direct DEI impact on District workforce or contract reporting at this time.

PREPARED BY:

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Attachment(s):
Attachment A: Directory of Classification Specifications 2024-2025
Attachment B: New Classifications
Attachment C: Updated Classifications