

**FILE NUMBER: 2024-369**

**DATE:** Tuesday, September 10, 2024

**SUBJECT: Amending the Board of Port Commissioners' October Meeting Date**

**DESCRIPTION: Adopt a Resolution Amending the Board of Port Commissioners' October 2024 Regular Meeting Date to October 15, 2024**

**EXECUTIVE SUMMARY:**

Section 2 of Board of Port Commissioners (BPC) Policy No. 21 requires that the dates, time and location of the regular meetings of the Board of Port Commissioners of the San Diego Unified Port District be set annually by Resolution. By Resolution No. 2023-098, the BPC established the meeting dates for 2024, including October 8, 2024. Due to scheduling conflicts staff is recommending to change the regularly scheduled October open and closed session meetings to October 15, 2024.

**RECOMMENDATION:**

Adopt a Resolution amending the Board of Port Commissioners' October regular meeting date to October 15, 2024.

**FISCAL IMPACT:**

This agenda has no fiscal impact.

**COMPASS STRATEGIC GOALS:**

This agenda item supports the following Strategic Goal(s).

- A Port that the public understands and trusts.
- A thriving and modern maritime seaport.
- A vibrant waterfront destination where residents and visitors converge.
- A Port with a healthy and sustainable bay and its environment.
- A Port with a comprehensive vision for Port land and water uses integrated to regional plans.
- A Port that is a safe place to visit, work and play.
- A Port with an innovative and motivated workforce.
- A financially sustainable Port that drives job creation and regional economic vitality.

**DISCUSSION:**

Establishing regular meeting dates for the year provides the Board of Port Commissioners, the public and other interested parties with advanced notice of upcoming meetings. By Resolution No. 2023-098, the BPC established the meeting dates for 2024, including October 8, 2024. Due to scheduling conflicts staff is recommending to change the regularly scheduled October open and closed session meetings to October 15, 2024.

Any additional meetings that may be necessary during the year will be scheduled and posted as special meetings.

**General Counsel's Comments:**

The Office of the General Counsel has reviewed and approved this agenda and proposed resolution, as presented, as to form and legality.

**Environmental Review:**

The proposed Board action, including without limitation amending the Board of Port Commissioners' October meeting date for calendar year 2024, does not constitute a project under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Section 15378 because there is not a potential to result in a direct or indirect physical change in the environment. Therefore, the proposed Board action is not subject to CEQA and no further action under CEQA is required.

The proposed Board action complies with Section 21 and 35 of the Port Act, which allow for the Board to pass resolutions and to do all acts necessary and convenient for the exercise of its powers. The Port Act was enacted by the California Legislature and is consistent with the Public Trust Doctrine. Consequently, the proposed Board action is consistent with the Public Trust Doctrine.

The proposed Board action does not allow for development, as defined in Section 30106 of the California Coastal Act, or new development, pursuant to Section 1.a. of the District's Coastal Development Permit Regulations. Therefore, issuance of a Coastal Development Permit or an exclusion finding is not required.

**Diversity, Equity, and Inclusion Program:**

This agenda sheet has no direct DEI impact on District workforce or contract reporting at this time.

**PREPARED BY:**

Donna Morales  
District Clerk, Office of the District Clerk