

FILE NUMBER: 2025-048

DATE: Tuesday, April 15, 2025

SUBJECT: Resolution Approving the Audit Oversight Committee's Annual Work Plan for 2025

DESCRIPTION: Resolution Approving the Audit Oversight Committee's Annual Work Plan for 2025 Pursuant to Board of Port Commissioners (BPC) Policy No. 776, Port Audit Oversight Committee

EXECUTIVE SUMMARY:

Pursuant to the Board of Port Commissioners (BPC) Policy No. 776, the Port Audit Oversight Committee is tasked with developing a general work plan outlining its goals at the first meeting of each calendar year. This work plan serves as a framework to guide the Committee's oversight responsibilities and is subsequently submitted to the Board for review and approval.

On March 26, 2025, the Audit Oversight Committee (AOC) conducted a comprehensive review of the draft AOC's Annual Work Plan for 2025, which encompasses objectives aligned with the District's priorities and compliance obligations. Following the Committee's discussion and endorsement, the work plan is now being submitted to the BPC for formal approval.

RECOMMENDATION:

Adopt a Resolution approving the Audit Oversight Committee's Annual Work Plan for 2025.

FISCAL IMPACT:

This item has no fiscal impact

COMPASS STRATEGIC GOALS:

This agenda item supports the following Strategic Goal(s).

- A Port that the public understands and trusts.

DISCUSSION:

In accordance with BPC Policy No. 776, the AOC reviewed the proposed work plan (Attachment A) during its meeting on March 26, 2025. Aligned with the District's Compass Strategic Goals, the work plan emphasizes six key focus areas, including the review of audited financial statements, oversight of external auditor activities, evaluation of internal audit initiatives, and performance assessment. Following a thorough discussion, the AOC recommended submitting the work plan to the BPC for approval.

General Counsel's Comments:

The Office of the General Counsel has reviewed and approved this agenda and proposed resolution, as presented, as to form and legality.

Environmental Review:

The proposed Board action, including without limitation a resolution approving the Audit Oversight Committee's Annual Work Plan for 2025 pursuant to BPC Policy No. 776, does not constitute a project under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Section 15378 because there is not a potential to result in a direct or indirect physical change in the environment. Therefore, the proposed Board action is not subject to CEQA, and no further action under CEQA is required.

The proposed Board action complies with Sections 21 and 35 of the Port Act, which allow the Board to pass resolutions and to do all acts necessary and convenient for the exercise of its powers. The Port Act was enacted by the California Legislature and is consistent with the Public Trust Doctrine. Consequently, the proposed Board action is consistent with the Public Trust Doctrine.

The proposed Board action does not allow for development, as defined in Section 30106 of the California Coastal Act, or new development, pursuant to Section 1.a. of the District's Coastal Development Permit Regulations. Therefore, the issuance of a Coastal Development Permit or an exclusion finding is not required.

Diversity, Equity, and Inclusion Program:

This agenda sheet has no direct impact on the District workforce or contract reporting at this time.

PREPARED BY:

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Port Auditor

Attachment(s):

Attachment A: Audit Oversight Committee's Annual Work Plan for 2025