

SAN DIEGO UNIFIED PORT DISTRICT

INTER-STAFF COMMUNICATION

Date: May 12, 2025

To: Hector Arias
Associate Engineer – Engineering Construction

From: Matthew McCoy
Procurement Analyst I

Subject: **Bid Review**
Project No. OC-0109-01
Spec. No. 2024-20 CST Staging Lot Improvements at 1550 W Palm St San Diego, California

The following review has been completed on the above-mentioned project. Bids were opened on May1, 2025 and each bid specification has been thoroughly checked for bid qualifications and informalities.

	YES	NO
1. Bid Proposal Package included with electronic Bid	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Verification of Bid Schedule line item amounts and bid totals	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. 10% Bid Bond (see Note below)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Proposal signed, Page 4 or 5.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Contractor’s address and phone number, Page 4 or 5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Proper license classification for contract, Page 6	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. License expiration date : <<date>>		
8. Notarization of proposal Non collusion Affidavit, Page 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. All addenda noted in Bid Schedule Notes, Electronic.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Subcontractor Listing Information, Electronic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Bidder’s Statement of Experience, Page 10		
Previous Work included in Bid.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
References Checked (see attached).....	<input type="checkbox"/>	<input type="checkbox"/>
12. All Questions answered on the Questionnaire for Bidder’s Statement of Experience, Pages 11 and 12	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Bidder’s Certificate of Worker’s Compensation, Page 13.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Experience Modification Rating Less than or Equal to 1, Page 13.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. False Claims Certification, Page 14	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Respondent’s Certificate of Compliance with Americans with Disabilities Act (ADA), Page 15.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Acknowledgement of the Requirements of In-Use Off-Road Diesel-Fueled Fleets, Page 16	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18. SBE Sub-Participation Form, Page 17	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. SBE Sub-Participation Acknowledgement Form, Page 17a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. State Debarment List	<input checked="" type="checkbox"/>	<input type="checkbox"/>
21. Federal Government Website (SAM) : Contractor is Actively Registered and without exclusions.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22. DIR Contractor Registration (Contractor and Subcontractors)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
23. Certified Surety Companies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
24. OGC Conflict Check.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>
25. If applicable, In-Use Off-Road Diesel-Fueled Fleets – Receive a Copy of Certificate.....	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CONCLUSION: On the basis of the above review, Montano Pipeline Inc. submitted the second responsive bid and Award of Contract is hereby recommended with Board approval.

NOTE: Procurement Services will check bid bonds for the three apparent low bidders. An acceptable bid bond may be cash, cashier’s check, certified check or an approved bond. Checks must be drawn on a recognized accredited bank. Checks and bonds must be made payable to the San Diego Unified Port District. Bonds must be issued by a surety company authorized to do business in California and named on the accredited current list of surety companies maintained by the United States Treasury Department.

REFERENCE QUESTIONS

Contact Name:

Company:

Project:

1. How did the Company perform during construction?
2. How were the administrative functions handled during construction (payment, RFI's, etc)?
3. Were there any change orders?
4. Were the change orders justifiable?
5. How long did it take to resolve issues (if any)?
6. Would you recommend this Contractor to us or other companies/agencies?