

FILE NUMBER: 2025-121

DATE: Tuesday, July 15, 2025

SUBJECT: Passenger Boarding Bridge and Mobile Passenger Gangway Inspection and Maintenance Services

DESCRIPTION: Resolution Selecting and Authorizing a Service Agreement With Adelte Technologies, Inc and FMT Sweden AB for Passenger Boarding Bridge and Mobile Passenger Gangway Inspection and Maintenance Services, July 1, 2025, to June 30, 2030, for an Aggregate Amount not to Exceed \$2,000,000. All Funds Required for Future Fiscal Years will be budgeted in the Appropriate Fiscal Year, Subject to Board Approval Upon Adoption of Each Fiscal Year's Budget.

EXECUTIVE SUMMARY:

The District owns, operates and maintains two passenger boarding bridges for cruise ship passenger boarding and debarking. Historically the maintenance of these boarding bridges has been performed by District staff. Due to the age of the bridges (15-23 years), the complexity of the repairs and parts availability, staff is recommending outsourcing of maintenance to contracted service providers. Accordingly, staff is seeking Board approval to select and authorize service agreements with Adelte Technologies, Inc. and FMT Sweden AB for Passenger Boarding Bridge (SPBB) and Mobile Passenger Gangway (FMT) Inspection and Maintenance Services at Broadway Pier and B Street Cruise Ship Terminals, respectively, from July 1, 2025, through June 30, 2030, for an aggregate amount not to exceed \$2,000,000. The proposed service agreements were competitively bid through a Request for Proposal.

Service Providers shall provide Passenger Boarding Bridge and Mobile Passenger Gangway Inspection and Maintenance Services at the San Diego Unified Port District (District) cruise terminals in the city of San Diego.

The scope of work includes but is not limited to, inspecting and testing mechanical, electrical, and hydraulic equipment systems, lubricating all components, and examining the structural steel frame of the SPBB and the FMT.

The services shall encompass comprehensive inspections and maintenance for the SPBB and the FMT. This includes assessment inspections, repairs, upgrades, and ongoing maintenance. The unit prices in the fee schedule shall fully cover all expenses related to travel, airfare, lodging, labor, supervision, materials, equipment, tools, cleanup, and any other incidental costs required to perform inspection and maintenance services for the SPBB and the FMT.

RECOMMENDATION:

Staff recommends the Board select and authorize a service agreement with Adelte Technologies, INC and FMT Sweden AB for Passenger Boarding Bridge (SPBB) and Mobile Passenger Gangway (FMT) Inspection and Maintenance Services from July 1, 2025, through June 30, 2030, for an aggregate amount not to exceed \$2,000,000.

FISCAL IMPACT:

\$100,000 of preventive maintenance funds for FY 2026 have been budgeted under the Field Operations Facilities Maintenance – As-Needed Maintenance account (650131). Additionally, \$250,000 of estimated repairs have been projected that are currently unfunded. During the FY '26 mid-year budget review Field Operations will submit the unfunded repairs cost as a potential use of any unspent District wide funding.

Funding needs for subsequent fiscal years will be incorporated into the appropriate budgets and will be subject to Board approval as part of each fiscal year's budget adoption process.

FY 2026	FY2027	FY2028	FY2029	FY2030
\$100,000	\$475,000	\$475,000	\$475,000	\$475,000
Total Cash Requirement				\$2,000,000

The PBB and FMT will undergo repairs from May to September every fiscal year for maintenance due to the end of cruise ship season.

COMPASS STRATEGIC GOALS:

This agenda item supports the following Strategic Goal(s).

- A thriving and modern maritime seaport.
- A vibrant waterfront destination where residents and visitors converge.
- A Port that is a safe place to visit, work and play.
- A Port with an innovative and motivated workforce.
- A financially sustainable Port that drives job creation and regional economic vitality.

DISCUSSION:

- Background: This is the first service agreement to perform the maintenance of the Passenger Boarding Bridge and the Mobile Passenger Gangway. Currently, the General Services staff conduct preventive maintenance and repairs. Due to their age (15 to 23 years) and the complexity of repairs, the PBB at Broadway Pier and the FMT at the B Street Cruise Ship Terminal require components that are no longer manufactured and now exceed Field Operations' repair capabilities.
- History: In 2023, General Services assessed the condition of the Passenger Boarding Bridge. During this evaluation, it was found that the electronics and electrical components had surpassed their useful service life and were no longer being manufactured. As a result, these aging and obsolete components have led to longer lead times for acquiring parts, as well as the need for specialized diagnostic equipment and technicians from manufacturers to repair passenger boarding bridges. These issues have adversely affected the operation of the District's cruise ship terminals.
- Scope of Work Under Agreement: The agreement would provide that the scope shall include, but not be limited to inspecting, and testing mechanical, electrical, and hydraulic equipment systems, lubricating all components, and inspecting the structural steel frame of the SPBB and the FMT.

- Area of Work: Service Provider shall provide maintenance at Port District Cruise Ship Terminals in the City of San Diego.
- Proposed New Service Providers: Adelte Technologies, INC and FMT Sweden AB
 - *Adelte Technologies Inc. is the original equipment manufacturer of Passenger Boarding Bridge (PBB).*
 - *FMT Sweden AB is the original equipment manufacturer of the Mobile Passenger Gangway (FMT).*

Procurement Details:

Pursuant to Board of Port Commissioners Policy No. 110, District staff issued RFP No. 25-06MB seeking qualified firms to perform Passenger Boarding Bridge and Mobile Passenger Gangway Inspection and Maintenance Services at Port District Cruise Ship Terminals in the City of San Diego from July 1, 2025, through June 30, 2030.

The RFP was advertised through Planet Bids to (8) categories related to a variety of maintenance services (Table 1):

- RFP received by a total of 21 firms.
- Solicitation was issued on March 20, 2025
- Information exchange meeting held on April 1, 2025
- Proposals due by April 22, 2025
- 21 proposals were received, and 2 were deemed responsive and acceptable. Table 2 identifies the 2 firms that submitted acceptable proposals.

Table 1. Notified Categories on Planet Bids

Categories	28700 - Electronic Equipment, Components, Parts, And Accessories (See Class 730 For Testing Or Analyzing Type)
	90900 - Building Construction Services, New (Incl. Maintenance And Repair Services)
	91000 - Building Maintenance, Installation And Repair Services
	91006 - Carpentry Maintenance And Repair Services
	91200 - Construction Services, General (Incl. Maintenance And Repair Services)
	91313 - Construction, Bridge And Drawbridge (Includes Reconstruction/Rehabilitation)
	93800 - Equipment Maintenance And Repair Services For Hospital, Laboratory, And Testing Equipment
	96847 - Inspection Services, Construction Type

Table 2. Companies Submitting Proposals for RFP No. 25-06MB

Firm	Office Location
Adelte Technologies, INC	Coral Gables, Florida
FMT Sweden AB	Trelleborg, Skåne County, Sweden

Following a review of the proposals, a District selection panel interviewed the two (2) responsive firms to determine which offered the best value to the District. A decision analysis was conducted by staff to evaluate the service providers according to the standard weighted criteria listed in the RFP. The evaluation criteria included:

- Approach to the project

- Capability to perform
- Relevant experience
- Fair and reasonable cost

Based on the decision analysis (Table 3) and review of proposals, the selection panel found that Adelte Technologies, INC and FMT Sweden AB offered the best value to the District.

Table 3. Decision Analysis

EVALUATION MATRIX FOR RFP 25-06MB: PASSENGER BOARDING BRIDGE AND MOBILE PASSENGER GANGWAY INSPECTION AND MAINTENANCE SERVICES						
PROJECT MANAGER: Francisco Alvarez						
Purpose: Select and recommend the best value proposal for this services agreement.						
Objectives: Use the RFP's objectives and weights.						
Process Facilitator: Michael Bautista						
Date: Shortlist 4/30/2025 // Decision Analysis May 6, 2025						
Evaluation Committee: Francisco Alvarez, Chauncey Murray, Darren Correia, Robert Alcala, Julio Bello						
		Adelte Technologies, Inc.		FMT Sweden AB		
EVALUATION CRITERIA	WEIGHT	Score	Total	Score	Total	Comments
APPROACH TO THE PROJECT	9	10	90	10	90	
CAPABILITY TO PERFORM	8	9	72	10	80	
FAIR AND REASONABLE COST	7	9	63	10	70	
FIRM'S RELEVANT EXPERIENCE	6	10	60	9	54	
TOTALS			285		294	
DVBE/DISABLED STAFF			0		0	
VETERANS STATUS			0		5	
SBE PARTICIPATION			0		0	
GRAND TOTALS			285		299	
Risks: See matrix						
Decision:						

General Counsel's Comments:

The General Counsel's Office has reviewed this agenda and attachments, as presented to it, and approves the same as to form and legality.

Environmental Review:

The proposed Board action, including without limitation a resolution to authorize Adelte Technologies, INC and FMT Sweden AB for passenger boarding bridge and mobile passenger gangway inspection and maintenance services from July 1, 2025, to June 30, 2030, for an aggregate amount not to exceed \$2,000,000, does not constitute a project under the definition set forth in California Environmental Quality Act (CEQA) Guidelines Sections 15352 and 15378 because no direct or indirect changes to the physical environment would occur. CEQA requires that the District adequately assess the environmental impacts of projects and reasonably foreseeable activities that may result from projects prior to the approval of the same. Any project developed as a result of the action requiring the District or the Board's discretionary approval resulting in a physical change to the environment would be analyzed in accordance with CEQA prior to such approval. CEQA review may result in the District, in its sole and absolute discretion, requiring implementation of mitigation measures, adopting an alternative, including

without limitation, a “no project alternative” or adopting a Statement of Overriding Consideration, if required. The exercise of this discretion is in no way limited by this proposed Board Action. Therefore, no further CEQA review is required.

The proposed Board action complies with Sections 21 and 35 of the Port Act, which allow for the Board to pass resolutions and to do all acts necessary and convenient for the exercise of its powers. The Port Act was enacted by the California Legislature and is consistent with the Public Trust Doctrine. Consequently, the proposed Board action is consistent with the Public Trust Doctrine.

The proposed Board action does not allow for development, as defined in Section 30106 of the California Coastal Act, or new development, pursuant to Section 1.a. of the District’s Coastal Development Permit (CDP) Regulations because there will not be, without limitation, a physical change, change in use or increase in intensity of uses. Therefore, issuance of a Coastal Development Permit or exclusion is not required. However, development within the District requires processing under the District’s CDP Regulations. Future development would remain subject to its own independent review pursuant to the District’s certified CDP Regulations, Port Master Plan (PMP), and the relevant chapter(s) of the Coastal Act. The exercise of the District’s discretion under the District’s CDP Regulations is in no way limited by the proposed Board action.

Diversity, Equity, and Inclusion Program:

Due to limited subcontracting opportunities, no SBE goal was established for this opportunity.

PREPARED BY:

Chauncey Murray
Department Business Manager, General Services

Attachment(s):

Attachment A:	RFP 25-06MB - ADELTE
Attachment B:	RFP 25-06MB - FMT Sweden AB
Attachment C:	25-06MB - PBB and MPG